

# Keyboard Shortcut Keys

upto and including version 2.0 and later

CONTEXT	KEYBOARD SHORTCUT	DESCRIPTION
All main screens	F1	Opens Help for the active screen
All main screens	F2	Opens the Keypanels/Ports screen
All main screens	F3	Opens the Party Line screen
All main screens	F4	Opens the IFBs screen
All main screens	F5	Opens the Special Lists screen
All main screens	F6	Opens the GPI Outputs screen
All main screens	F7	Opens the ISOs screen
All main screens	F8	Opens the GPI Inputs screen
All main screens	F10	Opens the Send All screen (ONLINE mode only)
All main screens	F11	Opens the Crosspoint Status screen
All main screens	F12	Opens the Send screen (in ONLINE mode only)
All main screens	Shift+F1	Activates the “What’s This Help”
All main screens	Shift+F2	Opens the Port Alphas screen
All main screens	Shift+F3	Opens the Party Line Alphas screen
All main screens	Shift+F4	Opens the IFB Alphas screen
All main screens	Shift+F5	Opens the Special Lists Alphas screen
All main screens	Shift+F6	Opens the GPI Outputs Alphas screen
All main screens	Shift+F7	Opens the ISO Alphas screen
All main screens	Shift+F8	Opens the GPI Input Alphas screen
All main screens	Shift+F12	Opens the Other Alphas screen
All main screens	Shift+Alt+F5	Opens the IFB Special List Alphas screen
All main screens	Shift+Alt+F10	Opens the Inter Panel Dim Descriptions
All main screens	Ctrl+space bar	Refresh data; re-upload alphas from intercom (ONLINE mode only)
All main screens	Ctrl+Left arrow	Go back to previous view
All main screens	Ctrl+Right arrow	Go forward to next view
All main screens	Ctrl+Shift+F12	Refresh alphas, re-upload alphas from intercom (ONLINE mode only)
All main screens	Ctrl+N	Create a new file
All main screens	Ctrl+O	Open a file
All main screens	Ctrl+M	Merge a File (FILE mode only)
All main screens	Ctrl+S	Save current file
All main screens	Ctrl+A	Save current file with a new name (Save As)

<b>CONTEXT</b>	<b>KEYBOARD SHORTCUT</b>	<b>DESCRIPTION</b>
All main screens	Ctrl+P	Perform a Partial Save
All main screens	Ctrl+G	Go ONLINE (FILE mode only)
All main screens	Ctrl+L	Load a file and mark changes for sending (ONLINE mode only)
All main screens	Ctrl+F10	Send changes to intercom (ONLINE mode only)
All main screens	Ctrl+Shift+M	Displays the MC/AIO memory (ONLINE mode only)
All main screens	Ctrl+Shift+C	Displays AZedit communications statistics (ONLINE mode only)
All screens	Ctrl+C	Copy
All screens	Ctrl+V	Paste
All screens	Alt+Backspace	Undo last action
All screens	Ctrl+Z	Undo last action
All screens	Ctrl+Shift+Z	Redo last action
All screens	Ctrl+F	Search for key assignment
All screens	Ctrl+F12	Edit Alpha for most current resource (must be enabled in preferences)
Any Alpha screen	Enter	Opens the Edit Alpha/Description screen
Any text field	Shift+1 (on keypad)	Moves cursor to end of text field
Any text field	Shift+7 (on keypad)	Moves cursor to beginning of text field
All main screens	Ctrl+Shift+V	Opens the Select Device for Version Display (ONLINE mode only)
All screens	Ctrl+Backspace	Drops the first active menu down
Keypanel Ports screen	Ctrl+Enter	When cursor is in a Listen or Talk field, this displays the Select Key Assignment screen
Keypanel / Ports screen	Shift+Enter	When cursor is in a Listen or Talk field, this displays the Gain Setup window.
Any Column view	Shift+Page Down	Selects all entries in column
Any Column view	Ctrl+Shift	Allows you to select blocks of the column entries
Any Column view	Ctrl	Allows you to select specific entries from the column.
Any main screen	Ctrl+F2	Opens the LCP-102 screen
Any main screen	Ctrl+F8	Opens the UPL Resources screen
Any main screen	Ctrl+F9	Opens the Assignment Groups screen
Any main screen	Ctrl+F11	Opens the Vox Settings screen
Any main screen	Ctrl+F12	Opens the Edit Alpha/Description screen
Keypanel/Ports screen	Ctrl+W	Shows the current listen levels for the keypanel being viewed.

<b>CONTEXT</b>	<b>KEYBOARD SHORTCUT</b>	<b>DESCRIPTION</b>
All screens	Alt+E	Opens the Edit drop down menu
All screens	Alt+T	Opens the Status drop down menu
All screen	Alt+O	Opens the Option drop down menu
All screens	Alt+L	Opens the Logging drop down menu
All screens	Alt+H	Opens the Help drop down menu
All screens	Alt+F	Opens the File drop down menu
All screens	Alt+N	Opens the Online drop down menu
All screens	Alt+U	Opens the Authentication drop down menu
All screens	Alt+A	Opens the Alphas drop down menu
All screens	Alt+V	Opens the View drop down menu
All main screens	Ctrl+Alt+F4	Opens the IFB Priorities Screen
All screens	Alt	Activates the main drop down menu
All sub-screens (i.e., keypanel/port configuration)	Ctrl+F1	Whichever field is active on the sub-screen, the help is displayed.
All sub-screens	Alt+F4	Closes the active sub-screen
Any notebook window (a window with tabbed pages)	Ctrl+Tab	Moves to the next page, going from left to right
Any notebook window (a window with tabbed pages)	Ctrl+Shift+Tab	Moves to the preceding page, going from right to left
Any screen	Tab	Moves the cursor to the next field
Any screen	Shift+Tab	Moves the cursor to the previous field
Any main screen	Alt+F2	Opens the Select Gain Type screen
Any main screen	Alt+F3	Opens the Search for Key Assignment screen
Any main screen	Alt+F4	Exits the AZedit application
Any main screen	Alt+F5	Opens the IFB Special Lists screen
Any main screen	Alt+F8	Opens the UPL Statements screen
Any main screen	Alt+F10	Opens the Inter Panel DIM Table screen
Any main screen	Ctrl+Shift+F2	Opens the PAP-32s screen
Any main screen	Ctrl+Shift+F4	Opens the IFB Listen Destinations screen
Any main screen	Ctrl+Shift+F8	Opens the UPL Resource Alphas screen
All main screens	Ctrl+Shift+F9	Opens the Assignment Group Alpha screen

<b>CONTEXT</b>	<b>KEYBOARD SHORTCUT</b>	<b>DESCRIPTION</b>
All main screens	Ctrl+Shift+F10	Displays the right-click drop down menu for the active field, if any
	Ctrl+R	Toggle key restriction state
	Ctrl+Shift+R	Toggle key restriction state, and set all keys to the right to the same state
Keypanel/Ports screen, any talk or listen field	Ctrl+Alt+R	Toggle key restriction state, and set all keys to the left to the same state
	Ctrl+D	Toggle latch disable state
	Ctrl+Shift+D	Toggle latch disable state, and set all keys to the right to the same state
Keypanel/Ports screen, <i>View by Setup Page</i> set	Ctrl+Alt+D	Toggle latch disable state, and set all keys to the left to the same state
	Page Down	Display next setup page/panel
	Page Up	Display previous setup page/panel
LCP-102s screen	Page Down	Display next setup page/panel
	Page Up	Display previous setup page/panel
Most screens	Ctrl+Page Down	Display next keypanel, PL, SL, etc....
	Ctrl+Page Up	Display previous keypanel, PL, SL, etc....
Keypanel/Ports screen	Ctrl+Tab	Toggle between setup page and panel oriented views
	Ctrl+Shift+Tab	Toggle between setup page and panel oriented views (for all ports)
	Alt+<	Shift keypanel display to the left (when panel has more than 16 keys)
Keypanel/Ports screen, KP-32 keypanel, <i>View by Panel Type</i> selected	Alt+>	Shift keypanel display to the right (when panel has more than 16 keys)
	Ctrl+T	Toggle KP-32 key assignment viewing between talk and listen keys
Keypanel/Ports screen	Ctrl+1	View talk level 1 key assignments
	Ctrl+2	View talk level 2 key assignments
	Ctrl+3	View talk level 3 key assignments
	Ctrl+4	View talk level 4 key assignments
	Ctrl+Shift+1	View listen level 1 key assignments
	Ctrl+Up	View previous key level
	Ctrl+Down	View next key level
	Ctrl+Home	Move focus to port number edit box